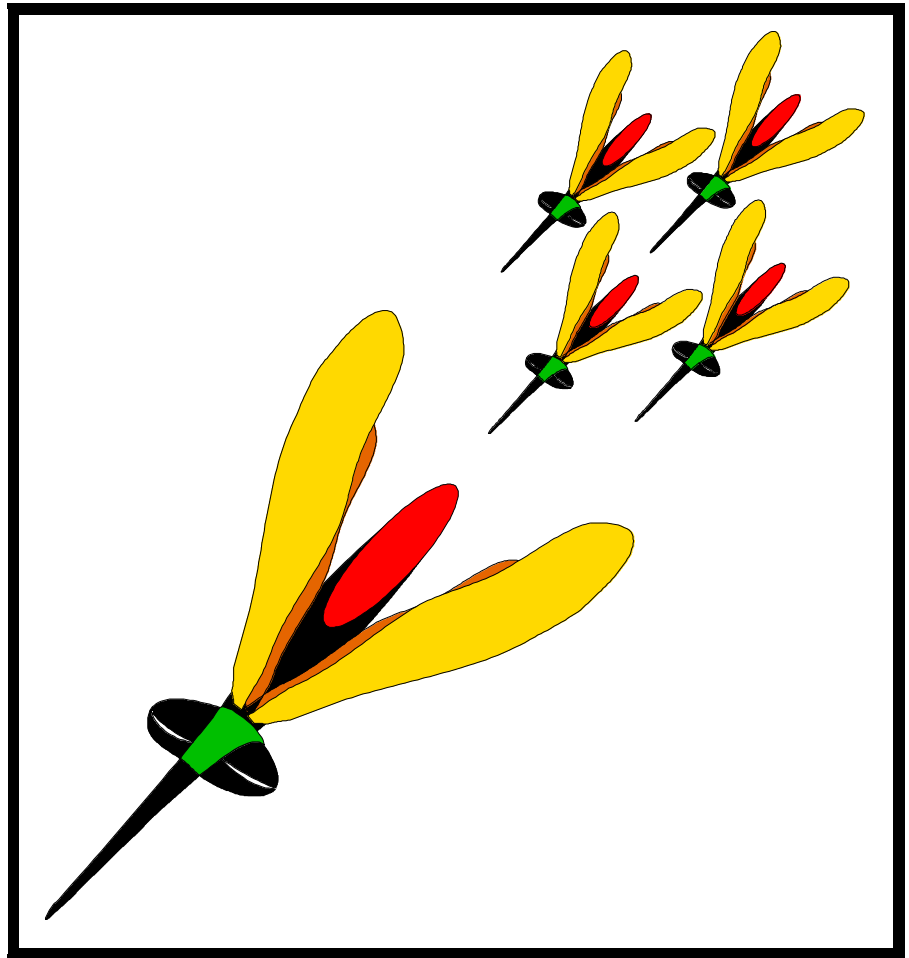

Tutorial For:

Norton AntiVirus



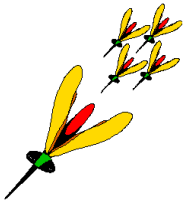
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Norton AntiVirus

Objectives of This Chapter



After completing this tutorial, you will know:

- What antivirus software is and how it works.
- What to do when Norton AntiVirus (NAV) detects a virus.
- How to invoke the antivirus scan manually.

This tutorial should take 10 minutes to complete.

Purpose of NAV

In the world of computers, viruses are nasty little programs that infect your computer files and programs, often causing irreparable damage. The Norton AntiVirus software on your PC is designed to protect your data and program files from computer viruses.

How NAV Works

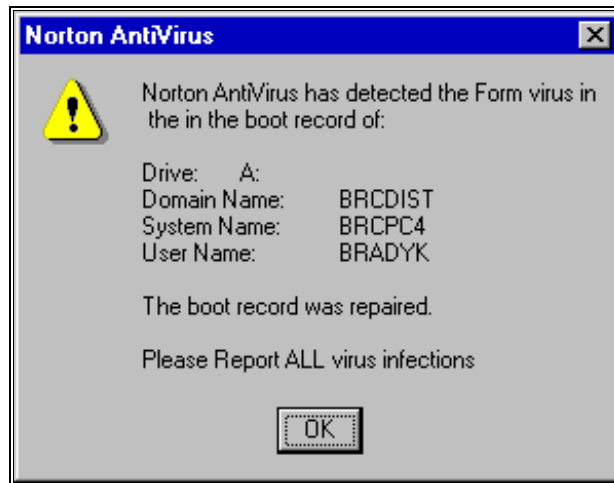
The Norton AntiVirus software **automatically** protects your computer four ways:

- **Files on diskettes:** When you insert a diskette in the disk drive, Norton automatically scans it for viruses and removes any viruses it detects. This process ensures that any files copied from diskettes are virus-free.
- **Files received electronically:** Norton automatically scans your hard disk during boot-up (which we recommend doing at least once each week). This process ensures that all files on your hard disk—including those you have received electronically (via communications)—are virus-free.
- **Files in your c: root directory:** Norton scans the files in your c: “root” directory when you boot the computer. (This does not include files in subdirectories.)
- **Files you open:** Norton automatically scans any file you open.

You can also run the Norton program **manually**. For example, we recommend that you run Norton at least once per week to make sure there are no viruses on your hard disk. This process ensures that any viruses are destroyed quickly.

What To Do When NAV Detects a Virus

- **On Diskette:** When Norton detects a virus on a diskette, it automatically eliminates the virus. The following message appears:



Click **OK** to close the message window. Your diskette is now virus-free.

- **On Hard Disk During Boot-Up:** When Norton detects a boot virus on your hard disk during boot-up, it automatically eliminates the virus. A similar confirmation screen appears. Click **OK** to close the message window.

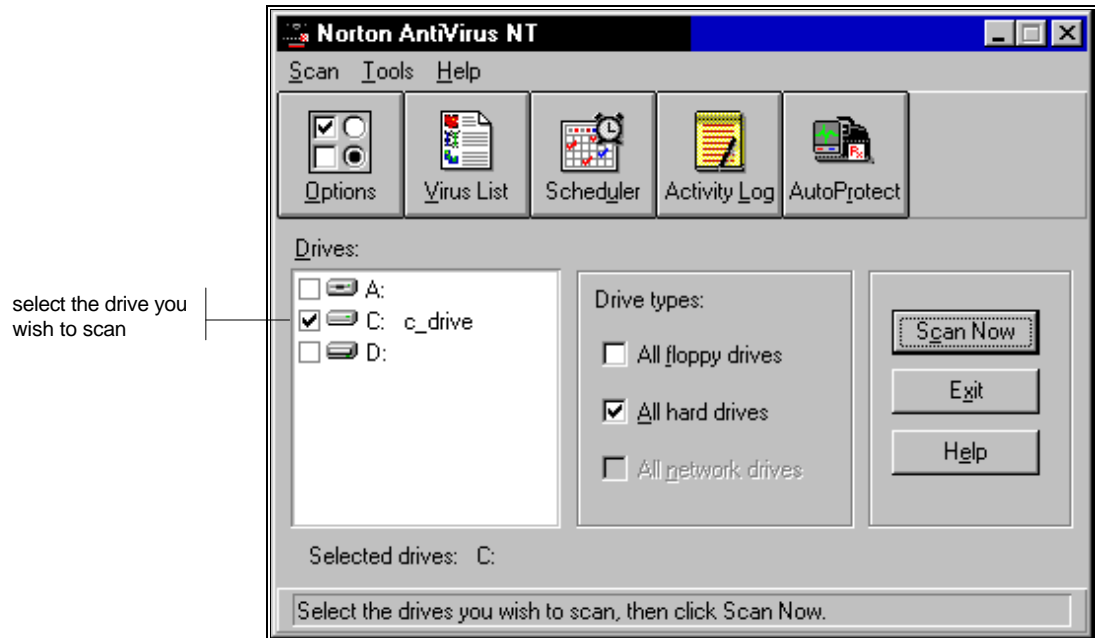
If Norton detects another type of virus, it will display a warning message. Choose the option that will eliminate the virus.

How to Run NAV Manually

We recommend that you run Norton manually at least once each week. This process ensures that any viruses will be found and eliminated quickly, improving your chances for problem-free computing.

To invoke Norton AntiVirus manually:

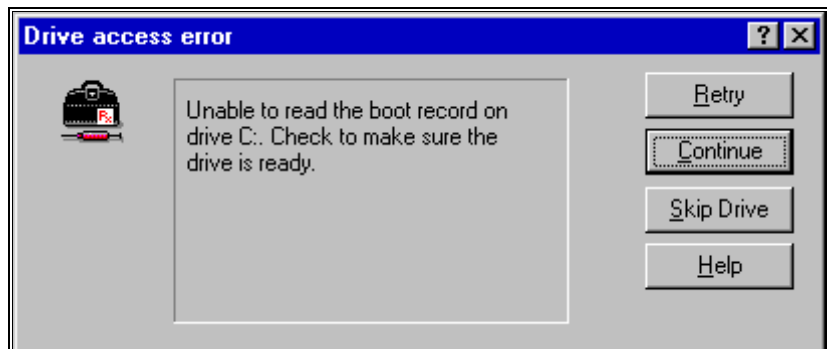
1. Choose **Start, Programs, Norton AntiVirus, Norton AntiVirus**. The *Norton AntiVirus* window appears.



2. The **C:** drive should already be selected. If it isn't, click the box beside **C:** so that it contains a checkmark (✓).

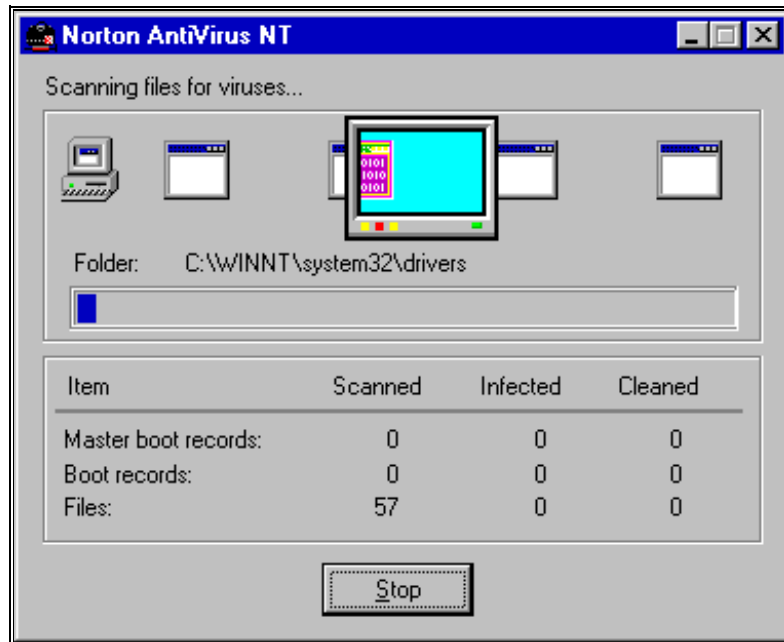
NOTE: The "A" drive is your diskette drive. The "D" drive is your CD drive.

3. Click **Scan Now**. A *Drive access error* message window may appear.

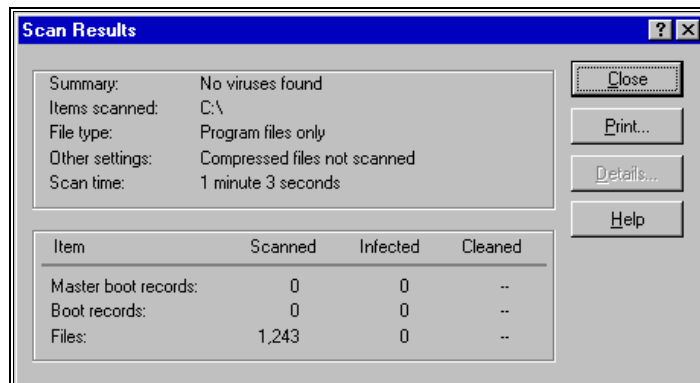


4. Click **Continue**.

- Norton begins scanning your hard disk. While Norton is scanning, the screen provides status information.



- If any viruses are found, Norton will display a warning message. Choose the option that will eliminate the virus.
- Norton removes the virus from the infected disk and then continues the scanning process. Repeat this step for any other viruses Norton detects.
- When Norton is finished, the *Scan Results* window is displayed. This screen summarizes what viruses were found and the results that were taken.



- When you're finished reviewing this information, click **Close** to return to the *Norton AntiVirus* screen.
- To close Norton AntiVirus, click **Exit**.